



Orange County Child
Support Services
(OC CSS) strives to
provide outstanding
customer service and
the best court
experience.

## Find Us Online



You Tube

Search for the Orange County

Child Support Services channel to view the "What To Expect When Attending Court" video.

# **Before Your Court Hearing**

Maria Arzola, Director

### PREPARING FOR YOUR HEARING

In order for us to set a reliable child support amount, it is vital that we have complete and accurate information. Two weeks before your hearing, use the self-addressed envelope to provide your case manager the following:



Completed Income & Expense Declaration



Three most recent paycheck stubs



Copy of your most recent federal tax returns\*



Child care verification, including expense receipts



Custodial/visitation schedule, including dates and duration

\*If self employed include Schedule C and Profit/Loss statement

## THE DAY OF YOUR HEARING

Court hearings take place remotely or at the Lamoreaux Justice Center located at 341 The City Drive, Orange CA 92868. A Commissioner will hear the case and make a decision on the child support order.

- In Person: Sign in with the Child Support Professional at the check-in desk on the 5th floor (outside Dept. L-51). Parking validation is available (up to 3 hours) for eligible customers.

  Lamoreaux Justice Center Visitor Parking Structure: 313 The City Drive South, Orange, CA 92868.
- Take the opportunity to meet with a Child Support Professional and provide any updated personal and financial information prior to your court hearing.
- If you are represented by an attorney, OC CSS staff cannot interview you without your attorney present.
- OC CSS Attorneys will present facts and information provided by both parents to an OC Superior Court Commissioner.

FOR IN PERSON HEARINGS:	
If hearing is scheduled at:	Pre-hearing interviews begin at:
8:00 a.m.	7:30 a.m.
1:30 p.m.	11:00 a.m.

#### **FOR REMOTE HEARINGS, VISIT:**

www.occourts.org/divisions/family-law

Click button to appear for
family law remote hearings

# HOW IS CHILD SUPPORT DETERMINED

The Court follows the statewide Guideline Calculator (GLC) when setting a child support amount. Some factors the court considers are:

Monthly income for both parents Child care expenses

Health insurance cost Visitation

You can access the GLC at childsupport.ca.gov/calculate-child-support/ for more information on how child support is calculated.

# AFTER THE HEARING

A handout with the monthly child support obligation and effective dates and/or next hearing date is provided at the end of every hearing. A copy of any child support order issued by the court will be mailed to both parties within 7-10 days from the court order filing date.

You can conveniently make payments at the courthouse immediately after the hearing in the form of:







Check



Money Order/ Cashier's Check



Credit Card

#### **Facts to Know:**

- Only the Court may grant continuance (postponement) or cancellation of your hearing.
- You may obtain a private attorney to represent you in court.
- Custody and visitation issues are handled by the Family Court Services (FCS) Department. If you need more information contact the Family Law Facilitators Office at (657) 622-8457.

# **CONTACT INFORMATION**

Contact us for questions regarding your upcoming court date or general information.

1055 N. Main St Santa Ana, CA 92701 Monday - Friday 7:00 AM - 4:30 PM

(866) 901-3212 TTY (866) 399-4096



**Email:** childsupport@css.ocgov.com **Website:** www.css.ocgov.com

